**Pre-Grant Questionnaire for Business:**

**Personal Information**

1. What is your full name?

2. D.O.B.?

3. Please email a headshot/ photo of yourself.

**Business Details**

1. What is the name of your business?

2. Please provide your business EIN:

3. What date was the business started/ formed?

4. What type of business structure do you have?

5. What industry are you in?

6. Do you have a business plan? If so, please email it to me.

6.1. Do you have a business website? a. If so, please provide it.

6.2. Provide your professional email address:

7. Please provide your business address (physical and mailing):

8. Do you have a business phone #? Please provide it.

9. Do you have social media for your business such as Facebook, Instagram, Twitter, or LinkedIn? Please provide

all social media handles:

10. What products or services does your business offer?

11. Is your business any one of the following: minority owned, woman owned, veteran owned, or disabled person

owned?

12. Is the company at least 51% owned by any of the groups mentioned above?

13. Do you have small business certifications? If so, which one (s)?

14. Are you interested in obtaining a small business certification?

15. Are you interested in government contracting or being a diverse supplier for another corporation?

**Financials**

1. Does your business have monthly revenue?

2. What is the average monthly revenue amount for 2022?

3. What is the projected annual revenue for 2022?

4. What was the revenue for 2021?

5. What was the revenue for 2020?

6. Have you filed your business taxes for 2021?

7. Have you filed business taxes for 2020?

8. How much funding do you need?

9. What will you use the money for? It is helpful to have an itemized cost sheet for the how the grant will be used

specifically.

10. Have you applied for business loans in the last 5 yrs? Were you approved or denied?

11. Are you currently raising money in the form of friends, family, investors, venture capital. Etc?

**Business Values**

1. What inspired you to start your business?

2. Please provide your company’s vision, mission, and core values for your company? If information is on website,

say “on website”

3. Is your business involved in any charitable programs? If so, please explain in detail.

4. What makes you business stand out? What makes your business different from any other business in your

industry?

5. Do you have employees including yourself?

6. If so, how many total? Part time? Full time?

7. How many of your employees are from a historically under represent group or a minority?

8. What specific challenges have you faced as it relates to your business?

9. Has your business been negatively impacted by the pandemic? Please provide 2-5 specific reasons as to how

the business was impacted.

10. What else besides funding would be most helpful to you in your business at this stage?

11. Some business grants require a video. Are you comfortable providing videos to fulfil the grant request?